

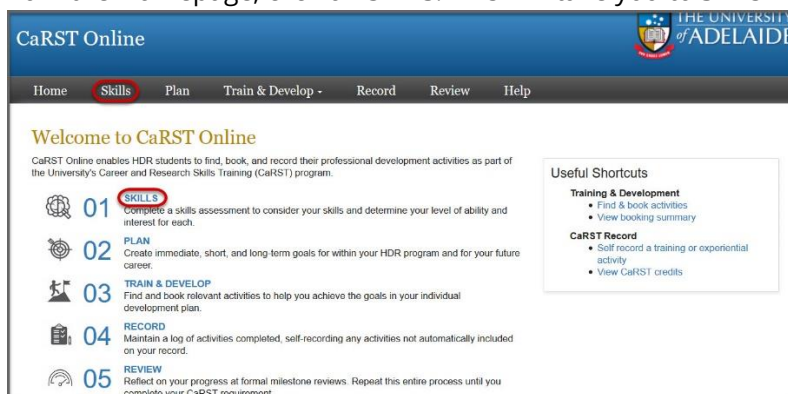
How to complete your Skills Assessment

Introduction

To ensure that you are completing professional development activities that are most beneficial to you, complete a Skills Assessment when you first log-in to CaRST Online.

Procedure

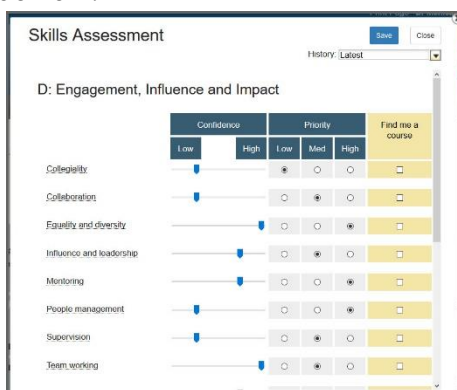
1. From the Homepage, click on **Skills**. This will take you to Skills Assessment page.



2. The Skills Assessment page has a section for each domain of the Researcher Development Framework that you will need to complete. Once you assess your skills from all four domains, your top 5 skills and top 5 priorities will be automatically generated from the information you have entered.



3. Click on any of the four domains. This will open up a window that lists the skills that belong in that domain.



	Confidence		Priority			Find me a course
	Low	High	Low	Med	High	
Collegiality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaboration	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Equity and diversity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Influence and leadership	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mentoring	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
People management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Supervision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Team working	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- For each skill, use the slider to rate yourself on how confident you are that you possess that skill. You can get more information about the meaning of the skill by hovering the mouse over the word. This will bring up a definition.



- Set a priority for how important the skill is to you and your research.



- If you are interested in finding a training course related to a particular activity, check the 'Find me a course' box for that skill.



- Continue through the list, rating yourself against each skill. Complete all four domains. When you have completed all four domains, you will see your top 5 skills and your top 5 priorities displayed on the right hand side of the page.

- The Tools section on the Skills Assessment page has links where you can:
 - **See Suggested Courses** to display a list of courses that address the skills you are interested in
 - **Print your Skills Assessment**

For more information on how to book at course see the **How to Book a Course** guide in the **Help** section.

A screenshot of the Skills Assessment results page. It features a circular diagram with four domains: Domain A (Knowledge base), Domain B (Personal effectiveness), Domain C (Research governance and organisation), and Domain D (Engagement, influence and impact). To the right, three callout boxes are shown: 'Your Top 5 Skills' (listing Publication, Equality and diversity, Team working, Infrastructure and resources, and Mentoring), 'Your Top 5 Priorities' (listing People management, Income and funding generation, Mentoring, Publication, and Equality and diversity), and 'Tools' (listing See Suggested Courses and Print your Skills Assessment). Arrows point from these callouts to boxes on the right: 'List of your top 5 skills and priorities based on your self- assessment', 'Suggested Courses', and 'Print your Assessment'.

Contact Us

For further support or questions, please contact Research Technology Support on +61 8 8313 7799 or researchsupport@adelaide.edu.au

If you have a question relating to the CaRST program, please visit their website at www.adelaide.edu.au/carst or contact the CaRST team at carst@adelaide.edu.au